

**WOLVERHAMPTON CLINICAL COMMISSIONING GROUP GOVERNING BODY**

Minutes of the Governing Body Meeting held on Tuesday 12 April 2016  
Commencing at 1.00 pm at Wolverhampton Science Park, Stephenson Room

**VOTING MEMBERS ~**

<b>Clinical ~</b>		<b>Present</b>
Dr D De Rosa ~ Chair	Board Member	Yes
Dr D Bush	Board Member	Yes
Dr M Kainth	Board Member	Yes
Dr J Morgans	Board Member	Yes
Dr R Rajcholan	Board Member	Yes
<b>Management ~</b>		
Dr H Hibbs	Chief Officer	Yes
Ms M Garcha	Executive Lead for Nursing and Quality	No
Mr S Marshall	Director of Strategy and Transformation	Yes
Ms C Skidmore	Chief Financial Officer/Chief Operating Officer	Yes
<b>Lay Members/Consultant ~</b>		
Mr T Fox	Secondary Care Consultant	Yes
Mr J Oatridge	Lay Member	Yes
Ms P Roberts	Lay Member	Yes
Ms H Ryan	Lay Member	Yes

**In Attendance ~**

Ms K Garbutt	Administrative Officer
Mr M Hastings	Associate Director of Operations
Mr D McIntosh	Healthwatch representative
Mr P McKenzie	Corporate Operations Manager
Dr S Reehana	Interim South East Locality Chair
Ms A Smith	Head of Integrated Commissioning

**Apologies for absence**

Apologies were received from Ms M Garcha and Ms R Jervis.

**Declarations of Interest**

WCCG.1432      Dr D De Rosa reported declarations around GP standing items.

RESOLVED: That the above is noted

### **Patient Story**

WCCG.1433 Ms P Roberts reported a patient story will now take place on a quarterly basis commencing from May 2016.

RESOLVED: That the above is noted.

### **Minutes**

WCCG.1434 RESOLVED:

That the minutes of the Wolverhampton Clinical Commissioning Group Governing Body meeting held on the 8 March 2016 be approved as a correct record. However the following amendments were highlighted ~

#### **Minute 1422 – Quality and Safety Committee**

Ms Roberts stated that a sentence in the last paragraph should read “A great amount of work is currently being undertaken and she requested that this is included in the risk register within the Quality and Safety report”.

### **Matters arising from the minutes**

WCCG.1435 There were no matters arising from the minutes.

RESOLVED: That the above is noted.

### **Committee Action Points**

WCCG.1436 RESOLVED: That the progress report against actions requested at previous Board meetings be noted ~

#### **Minute.1346 – Discussions with RWT**

Dr D De Rosa reported this work is ongoing and to close the action. A report will be brought back to the Governing Body in due course.

### **Chief Officer update**

WCCG.1437 Dr H Hibbs introduced the Chief Officer report which is to provide assurance to the Governing Body of robust leadership across the Clinical Commissioning Group (CCG). She highlighted item 2.1 Commissioning Support Unit (CSU) Mobilisation and the service changes detailed in the

report to NHS Arden and Greater East Midlands. Ms C Skidmore confirmed that the payroll service has moved to Arden and Greater East Midlands with effect from 1 April 2016.

A meeting was held to discuss the emerging Sustainability and Transformation Plans. Work streams have been identified and discussions are ongoing as to how to transform services across the region to provide sustainability for the future. Dr Hibbs pointed out that this is a five year plan.

Mr D McIntosh stated that there are a number of initiatives happening around the mental health work stream. How will the CCG engage with stakeholders to look at patient views? Dr Hibbs confirmed that stakeholders will be involved as work progresses to ensure the CCG receives the right engagement at the right time.

RESOLVED: That the above is noted.

## **Auditor Panel**

WCCG.1438

Ms C Skidmore gave an overview of agenda item 8. The Local Audit and Accountability Act 2014 abolished the Audit Commission who was previously responsible for the appointment of external auditors. The Act sets out the need for CCGs to have an auditor panel to advise on the appointment of external auditors and to oversee and advise on the maintenance of an independent relationship between the CCG and their auditor.

The Auditor Panel must be in place ahead of the deadline for the appointment of external auditors for the 2017/18 financial year. The deadline for this is the 31 December 2016.

Ms Roberts referred to agenda item 8b – Terms of Reference and felt the document should include the names of the Auditor Panel. Ms Skidmore supported this. Mr J Oatridge added that the first Auditor Panel meeting will take place on Tuesday 19 April 2016.

RESOLVED: That the Governing Body approved the recommendation that the CCG's existing Audit and Governance Committee is nominated to act as the CCG's Auditor Panel.

## **Budgets 2016/17**

WCCG.1439

Ms Skidmore referred to agenda item 9 and the tabled documents which are a record of discussions today. She was pleased to recommend these budgets for sign off. She confirmed the key contracts with the

Royal Wolverhampton Trust (RWT) and Black Country Partnership Foundation Trust (BCPFT) have now been agreed.

Ms Skidmore gave an overview the Quality, Innovation, Productivity and Prevention (QIPP) spreadsheet pointing out that the QIPP total for the coming year had been reduced to £11.2 million

Dr J Morgans arrived

Mr McIntosh commended the CCG for getting to this position, however added that we still need to be mindful relating to potential impact on services for patients. Discussion was held around the need to continue to review the QIPP programmes in year a Members Meeting is taking place on the 20 April 2016 to look at possible areas where we can improve services. Dr Hibbs thanked the CCG team for their hard work during the year that has ensured that we delivered on our financial targets and at the same time worked to improve services for patients.

RESOLVED: That the Governing Body approved formal sign off of the 2016/17 budgets.

### **Better Care Fund update**

WCCG.1440 Ms A Smith presented the report. The report demonstrates the progress of integrated health and social care working to deliver improved services and outcomes to patients and service users.

Ms A Smith left

RESOLVED: That the above is noted.

### **New Models of Primary Care**

WCCG.1441 Mr M Hastings gave an overview of the report which is to provide an update on the emerging new models of care within the CCG membership. He highlighted the Primary Care Home. This model is a collective of eight practices dispersed across the city providing services for around 47000 patients who have come together to offer services in new ways.

The pilot project is in the very early stages, with a key focus on identifying areas where joint working would be most beneficial. This includes working with the CCG to share data analysis work so that models of integrated working can be most effectively targeted. He also gave an overview of the RWT Vertical Model. The proposal is intended to improve working between the Trust and the GP practices to remove perceived barriers between GPs and the hospital and improve the use of staffing resources.

Mr D McIntosh asked how the new models of care will be shared with patients and will there be opportunities to review and reflect on how these models are developed. Dr Hibbs confirmed that two models are developing in Wolverhampton to test which provides better service for patients. It is important to have an evaluation and Healthwatch could help with this.

Dr De Rosa raised concerns about vertical integration if this will be an equal process. Mr Hastings confirmed questions have already been raised regarding this.

RESOLVED: That the above is noted.

### **Commissioning Committee**

WCCG.1442 Dr J Morgans presented the Commissioning Committee summary which is to provide the Governing Body with an update for assurance. He pointed out 2.2 Community Team Neighbourhood Specification. This will be around Primary Care and the teams will be the foundation for further development of new models of care closer to home and will work in partnership with patients to develop goals and outcomes which optimise their health and social wellbeing. This will be on a locality basis and the teams will be based in health centers or GP practices.

Mr McIntosh pointed out that Cannock patients are using the health service more than expected. He expressed concern regarding waiting times for Wolverhampton patients. Dr Hibbs said we cannot go against patient choice but we are continually reviewing the position

RESOLVED: That the above is noted.

### **Quality and Safety Committee**

WCCG.1443 Dr S Rajcholan delivered the Quality and Safety Committee report which provides assurance on quality and safety of care and any exception reports that the Governing Body should be sighted on. She highlighted the key issues of concern contained within the report.

RESOLVED: That the above is noted.

### **Finance and Performance Committee**

WCCG.1444 Ms Skidmore presented the Finance and Performance Committee report to the Governing Body. She stated that the year-end as of today is on track with QIPP to meet all the requirements. Submission of the draft accounts will take place at the end of the month. There has been very

little change regarding the performance at month 10. RWT are hitting the overall target of the 18 week wait. There are individual specialties that are not performing well and remedial action plans are in place and these are recognised issues.

Mr McIntosh asked if the delayed transfer of patients related to Wolverhampton patients. Mr S Marshall confirmed that 50% relates to Walsall and Stafford, the remaining 50% are social care packages. A joint programme with the Council is in place.

RESOLVED: That the above is noted.

### **Primary Care Joint Commissioning Committee**

WCCG.1445 Ms Roberts referred to this report and stated that the Primary Care Joint Commissioning Committee met on the 1 March 2016. This was the first formal public meeting of the committee and this report provides a summary of the issues discussed and the decisions made.

RESOLVED: That the above is noted.

### **Communication and Engagement update**

WCCG.1446 Ms Roberts introduced the update and gave an overview of the report. She highlighted the key points to note from the report ~

Junior Doctors strike  
Urgent Care Centre communications  
Appointment of Primary Care Joint Committee patient representatives

Mr T Fox pointed out that there will be huge disruption if the Junior Doctors strike goes ahead as this will include all Junior Doctors in emergency care.

RESOLVED: That the above is noted.

### **Minutes of the Quality and Safety Committee**

WCCG.1447 RESOLVED: That the minutes are noted.

### **Minutes of the Commissioning Committee**

WCCG.1448 RESOLVED: That the minutes are noted.

## **Minutes of the Finance and Performance Committee**

WCCG.1449          RESOLVED: That the minutes are noted..

### **Any Other Business**

WCCG.1450          Dr Rajcholan referred to a letter relating to Urology Cancer waiting times forwarded by Dr J Odum from RWT which had been shared with the Quality and Safety Committee. Mr Fox stated he is happy to share this with the Governing Body.

Mr McIntosh expressed concern relating to the new proposals regarding pharmacies and how these will operate in the future. Mr Hastings confirmed that the CCG have requested we are kept up to date regarding this issue.

Mr McIntosh stated that Healthwatch are currently undertaking work around charges GP practices make and this will be shared with the Governing Body in due course.

RESOLVED: That the relevant letter relating to Urology Cancer waiting times is shared with the Governing Body.

### **Members of the Public/Press to address any questions to the Governing Board**

WCCG.1451          **Question**

Why have the CCG withdrawn funding for Recovery House? The CCG were joint commissioners of Recovery House and decided to withdraw funding and forced Wolverhampton City Council to do the same. No consultation has taken place which is very disappointing.

#### **Answer**

This was Wolverhampton City Council's decision as the CCG did not commission the service. There were some issues regarding discharge into Recovery House. It would appear there were limitations regarding the service. We are aware mental health services are very important and the CCG are investing into mental health services.

#### **Question**

Why was there no patient story presented today at the Governing Body?

**Answer**

Ms Roberts stated the Communications team is having great difficulty in obtaining patient stories; therefore this will now take place on a quarterly basis.

Dr De Rosa stated if there are any further questions please email [peter.mckenzie2@nhs.net](mailto:peter.mckenzie2@nhs.net).

RESOLVED: That the above are noted.

**Date of Next Meeting**

WCCG.1452      The Board noted that the next meeting was due to be held on **Tuesday 10 May 2016** to commence **at 1.00 pm** and be held at Wolverhampton Science Park, Stephenson Room.

The meeting closed at 3.00 pm

Chair.....

Date .....